

Ashland Food Cooperative
237 North First Street
Ashland, OR 97520

Board of Directors Meeting
March 10, 2010
APPROVED

Board members present: Guy Nutter, Peter Hoyt, Ric Sayre, Gwyneth Bowman, Glenn Hill, Joanie Kintscher, and Elizabeth Robinson. **Employees present:** Richard Katz, General Manager; Leslie van Gelder, Board Administrator and Jenica Faye, Board Administrator in Training. **Others:** Matthew Hartman, Facilitator **Owners:** Angela Manly, Martin Lentz and Yarrow Sylvan.

The meeting was called to order at 6:00 p.m. by Matthew Hartman.

1.	Announcements: The board introduced themselves to Jenica Faye, the board administrator in training. Gwyneth Bowman reminded all committee chairs to have their committee manuals completed by the April meeting.
2.	Owner Forum: The owners introduced themselves. Yarrow Sylvan said she was observing board process. She later asked to receive a copy of the board's "Ground Rules".
3.	Agenda Review: Done
4.	Calendar of Opportunities: March 17 th @ 6:30 pm – Board Candidate Reception – an opportunity for board members to meet owners interested in running in the upcoming board election. Gwyneth Bowman, Peter Hoyt, Joanie Kintscher, Glenn Hill and Ric Sayre said they would be in attendance.
5.	Training Opportunities: <ul style="list-style-type: none"> o March 27 – Update on NCGA Effective Co-op Leadership, Portland. Richard updated the board regarding travel, lodging and meal arrangements for the conference. Richard will email the board with more details, including information on the Meet N Greet and Agenda.
6.	Consent Agenda: The board approved the following consent agenda items: <ul style="list-style-type: none"> o February Board Meeting Minutes o Committee Reports: Finance (12/09), Social Responsibility (2/16/10) o Board Administrator Job Description o Hiring of new Board Administrator as Independent Contractor o Finance Committee Manual o Nominating Committee Proposal
7.	GM Report: Richard answered questions from board members regarding his monthly report which had been previously distributed to the board. He commented on the new security system and the new produce displays which the board was pleased with. He also talked about the status of the Pioneer Street remodel. Low-VOC paint, skylights, and high output lighting will be utilized in the remodel.
8.	Sustainability Update/Elaine Deckelman: Elaine Deckelman, who has been with the co-op for 26 years and currently serves as the HABA manager, introduced herself as chair of the Sustainability Committee. Elaine shared that the co-op has a long history of sustainability even though that term wasn't necessarily used in the co-op's beginning. In the last several years sustainability was made a strategic priority. "The Natural Step" was chosen as a way to define what a sustainable business looks like and to vision, plan and measure the steps to take. Elaine

	shared The Four Principles of Sustainability which the co-op is using to work towards goals in each of those areas. Elaine also shared the sustainability committee's vision for 2030 which included zero waste and carbon neutrality. Backcasting was used to create a bullet list for 2009 which was turned into a list of projects that looked achievable and measurable and would move the co-op toward the four goals. Elaine explained that three staff members are training in Oregon's Master Recycler Program. She also shared that Jackson county has reduced its amount of waste by 50% in the last 10 years! Elaine welcomed emails with feedback. Guy asked Elaine about the most recent survey on alternative transportation. Elaine said she could email more information regarding that survey. Guy also asked if there would be any publicity about the steps the Sustainability Committee is taking. Guy proposed that there could be a Sustainability/Recycling course given through the Community Classroom.
9.	Board Development Update on Election: Elizabeth suggested that individuals who pick up application packets sign a sheet at the front desk. Jenica will create the sign-in sheet and furnish it to the front desk. No applications have been submitted yet but the closing date is April 2 nd .
10.	Meeting Evaluation: Postponed until after executive session.

The meeting was adjourned at 6:55 pm.

Board Actions:

- **The following Consent Agenda Items were approved:**

- February 2010 Board Meeting minutes
- Committee Reports: Finance Committee (12/09), Social Responsibility (2/16/10)
- Board Administrator Job Description
- Hiring of new Board Administrator as Independent Contractor
- Finance Committee Manual
- Nominating Committee Proposal

The next regularly scheduled Board meeting will be on Wednesday, April 14, 2010 at 6:00 p.m. with Matthew Hartman facilitating.

The GM report and Committee reports are available on request.

Minutes are not posted until approved by the Board at the next month's meeting.

Minutes were kept and prepared by the Board Administrator, Jenica Faye.