



Board Meeting Minutes

April 12, 2017

APPROVED

Present: Gwyneth Bowman, Joanie Kintscher, Gary Einhorn, Julie O'Dwyer, Ed Claassen, Jeff Golden, Charlie Douglass. **Others present:** Emile Amarotico, General Manager, Abby Lazerow, Board Administrator.

Facilitator: Julie O'Dwyer Timekeeper: Gwyneth Bowman

The meeting was called to order at 6:00 p.m.

	ITEM DESCRIPTION	DISCUSSION	ACTION
1.	Positive Affirmation	<ul style="list-style-type: none"> Julie O'Dwyer led the positive affirmation. 	
2.	Owners Forum	<ul style="list-style-type: none"> Owner John Schleining requested the Co-op reinstate his wife's lifetime membership, originally given by the Co-op to the eight founding members of the Co-op in 1972. Years ago one of the Co-op boards revoked the founder lifetime membership cards. 	
3.	Announcements and Opportunities	<ul style="list-style-type: none"> The Board retreat will be held on October 7, 2017 Annual Reports are due April 24 The Sustainability Open House will be held on April 20 from 4-6 p.m. The Grants Awards Ceremony will be held on May 24 at Ashland Hills Inn. 	
4.	Agenda Review	<ul style="list-style-type: none"> Done. 	
5.	Consent Agenda:	<p>The following Consent Agenda items were approved:</p> <ul style="list-style-type: none"> March 10, 2017 Board Meeting Minutes March 10, 2017 Executive Session Minutes Board Finance Report, January 2017 Board Finance Report, February 2017 Preliminary Patronage Dividend Check Mockup 2016 BDC Charter, Revised April 2017 BDC Manual, Revised April 2017 BDC Volunteer Job Description, April 2017 Owner Engagement Committee Charter, April 2017 Owner Engagement Committee Manual, April 2017 	The consent agenda documents were unanimously approved.
6.	Forwarding of Board	<ul style="list-style-type: none"> The Nominating Committee forwarded the nominations of Mike Kirkwood, Aaron Jarvis, Julie O'Dwyer, Ed Claassen, and Jeff 	



	Candidates	<p>Golden.</p> <ul style="list-style-type: none">The Board of Directors approved the 2017 Board candidates.	
7.	Virtual Annual Meeting Update	<ul style="list-style-type: none">The virtual annual meeting team recently met and created a potential agenda chart. The meeting will be held on October 25.A small number of owners may attend the meeting in person. The meeting will be held and filmed in the Co-op Classroom, with overflow in the Pioneer Conference roomOwners participating at home via computer would hear the live meeting accompanied by a power point presentation.The Q & A may be presented on Facebook Live. Owners will have an opportunity to submit questions at the 45th anniversary party and online during the meeting.The Board approved of the virtual annual meeting plan.	
8.	Finance Committee Report; 2016 Patronage Dividend Distribution	<ul style="list-style-type: none">The auditors recently met with the Finance Committee and stated the Co-op is in excellent financial condition.The Finance Committee unanimously recommended the patronage dividend be a 50/50 split.The Board approved the proposed Patronage Dividend with a 50/50 split.	
9.	BREAK	A five-minute break was taken.	
10.	Youth Shoplifting and Education Program	<ul style="list-style-type: none">Cara Walsh of Resolve attended this portion of the meeting.In partnership with Resolve, the Co-op has been developing a special program for youth shoplifters to create a Y-Step program that offers diversion for first-time, low-level offenses. The program includes attending classes, participating in a face-to-face dialogue, fulfilling community service hours and writing a letter of responsibility.The Board discussed eliminating any further trespass time if the youth has completed the program.Repeat offenders will go through the court process.This program could become a model program for other stores in the community.The Board was enthusiastic about the program and appreciated with the work done by Cara and Emile. The program is aligned with	



		Co-op values.	
11.	GM Report	<ul style="list-style-type: none">• The barn building is being modernized. The barn floor was upgraded with sheathing and indoor/outdoor tongue and groove plywood.• The front room of the Shostrom cottage will be used as a conference room. There will also be another office and bathroom.• The doors and windows in the Pioneer conference room need to be insulated for sound.• The EA contract expires in September and new negotiations are under way.• The Finance Manager has resigned and a search is being conducted for a new manager. In the interim, the finance team will report to Sharon. Financial questions will be directed to the GM.• Courtney Greensill has been hired as the new Wellness Manager.	

The meeting was adjourned at 8:08 p.m.