



Board Meeting Minutes
November 9, 2016
APPROVED

Present: Gwyneth Bowman, Joanie Kintscher, Gary Einhorn, Julie O'Dwyer, Ed Claassen, Charlie Douglass. **Others present:** Emile Amarotico, General Manager; Abby Lazerow, Board Administrator. **Attending via conference phone:** Jeff Golden.

Facilitator: Charlie Douglass; **Timekeeper:** Joanie Kintscher.

The meeting was called to order by Charlie Douglass at 6:01 p.m.

	ITEM DESCRIPTION	DISCUSSION	ACTION
1.	Positive Affirmation	<ul style="list-style-type: none"> Ed Claassen led the positive affirmation. 	
2.	Agenda Review	<ul style="list-style-type: none"> Done. 	
3.	Consent Agenda	<p>The following Consent Agenda documents were approved:</p> <ul style="list-style-type: none"> October 12, 2016 Board Meeting Minutes October 12, 2016 Executive Session Minutes Board Finance Report, November 2016 Board Meeting Procedures, 11-2016 Board of Directors Job Description: The Role, Responsibilities and Qualifications of Board Directors, 11-2016 Board of Directors Contact List, 2016 Current Board and Terms of Office. 2016 Additional Compensation for Board Directors, 2016 BDC Manual, Revised July 2016 BDC Charter, Revised July 2016 	The Board unanimously approved the Consent Agenda.
4.	Board Assistance for Holiday Grocery Bagging	<ul style="list-style-type: none"> Board Directors were asked to volunteer to bag groceries on November 22 for the Thanksgiving holiday. The Outreach Chair will send out a sign-up list to the Board. 	



5.	Board Representative, Strategic Planning Steering Committee	<ul style="list-style-type: none">• Two Directors recently resigned from the Strategic Planning Steering Committee. Charlie Douglass agreed to join the Committee.• The SPSC meeting is the first Tuesday of the month at 3:30 p.m.	The Board unanimously approved Charlie as a member of the SPSC.
6.	Report on GM Goals to Date	<ul style="list-style-type: none">• The GM is in the process of researching the store manager position to compile a proposal to the Board.• The customer experience initiative is moving along well, with the goal of launching a cohesive program and identifying key ideas to implement.• Negotiation of health care benefits is on target.• Strategic planning initiatives are on track. An all-team meeting with the Board, MT and champions will be held on January 18, 2017.	
7.	Break		
8.	Treasurer's Report: Board Budget and Preliminary 2017 Operating Budget	<ul style="list-style-type: none">• The Finance Committee went through the Board budget and developed a draft for 2017. The budget was increased by 1.4%.• The training budget was increased. The amount allocated for consultants was the same as the previous year. Facilitators will also be kept in the budget in case they are required.• The budget calculation for computers allows for new computers every three years.• Funds may be needed for holding another strategic planning meeting in the upcoming year. One initiative is close to being accomplished. Another may be integrated with operations.• Funds may be needed to allow a manager and a Director to research other co-ops to learn about food production or cooperative endeavors.• The Board requested the Board Administrator receive a meal card.• The Board unanimously agreed to approve the Board budget.	The Board unanimously agreed to approve the Board budget.
9.	GM Report	<ul style="list-style-type: none">• Safeway will be opening at the end of the first or second quarter of	



		<p>2017.</p> <ul style="list-style-type: none">• The CXI project is improving. The recent store audit was very rich. The ideas have been put in a database and high-priority items are being identified.• Work with Resolve and the Grange Co-op to create a restorative response for juvenile shoplifters has been very fruitful. The Juvenile Justice Department will assign a person who can respond when incidents occur. Resolve will charge the shoplifter for their services and fines can go towards this program.• The Co-op has a principal balance of \$68,000 from the Twin Pines organization, earning \$3000 in interest income. This money can be distributed to encourage the development of cooperative enterprises, such as the Rogue Co-ops, and matched by Twin Pines. Fees for the annual picnic also go to the Twin Pines fund.	
10.	AFCEA Proposal	<ul style="list-style-type: none">• The AFCEA Proposal was moved to Executive Session.	
11.	Board Holiday Party	<ul style="list-style-type: none">• The Board holiday dinner will be held at Julie's house. The Deli will cater the main courses and Directors will bring side dishes.	
12.	Owner Forum	<ul style="list-style-type: none">• Owners Al Karger, Sharon Van Duker, Mike Kirkwood and Olivia Doty attended the meeting.• Al Karger wanted to know how the parking ambassador was working out. Al also suggested offering special coupons in the Mail Tribune to be used towards Co-op purchases as a way of attracting new patrons or new members.	

The meeting was adjourned at 6:53 p.m.