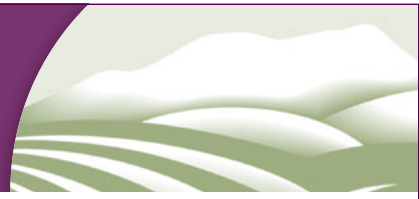


# Donation Request Form



The Donation Committee needs *a minimum of 2 weeks* to process your request!

**Name of Organization:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Numbers:** \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

**Date Needed:** \_\_\_\_\_

Product     Gift card

**Briefly explain the purpose of your request. Please include information about your organization and/or event.** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Ashland Food Co-op Donation Policy

Individuals are not eligible for donations, only organizations. Requests are approved for no more than ONE \$25 donation per organization per year. We prefer to give \$25 worth of merchandise, but do offer gift certificates for raffles or auction prizes. Alcoholic beverages may not be purchased with donation funds.

Product donations are valid for a one-time shopping opportunity. Balances may not be carried over.

*I have received this donation from Ashland Food Cooperative on behalf of the organization listed on this application.*

**Signature of Recipient:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_

## Office Use Only

**Committee Approvals**

**Initial & Date**

Elaine Deckelman \_\_\_\_\_

Trish Cook \_\_\_\_\_ Notified by phone \_\_\_\_\_

Returned to Maria \_\_\_\_\_ Donation Amount \$ \_\_\_\_\_



FLOOR MGR: When donation is redeemed please staple the cancelled cash receipt to this form, initial it, and return to Maria's folder.